



# Clinical Pastoral Education – Form of Intent

The CPE Form of Intent (typed) is due to the Director of Field Education on the following dates for the applicable semester:

- ♦ For summer experience, due on the last day of classes in the Spring semester
- ♦ For extended fall-spring experience, due on first day of classes in the Fall semester
- ♦ For extended spring experience, due on first day of classes in the Spring

Student's

Name: \_\_\_\_\_ Degree: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Supervisor's

Name: \_\_\_\_\_

Site: \_\_\_\_\_

Location

(City & state): \_\_\_\_\_

During which semester/s will you be performing this CPE unit? Please mark one (X).

Summer: \_\_\_\_\_ Fall: \_\_\_\_\_ Spring: \_\_\_\_\_ Extended Fall to Spring: \_\_\_\_\_

Dates of unit (month/day/year):

First day of unit : \_\_\_\_\_ Last day of unit: \_\_\_\_\_

How many units of CPE have you completed previous to being accepted for this one?

♦ Circle one: 0 1 2 3 4

Have you submitted a registration form for CPE yet? Circle one: YES NO\*

If no, please do so: In order to receive four credit hours on your transcript for a unit of CPE, you must register for CPE through your faculty adviser at the time of spring, summer, or fall registration. You will not be billed tuition for CPE credits; still, you must register.

To receive a passing credit, you must turn in your supervisor's final evaluation, your own evaluation, and make an appointment for an exit interview with the Field Education Director at the beginning of the semester following your CPE program. If the Director of Field Education does not receive evaluations in a reasonable time frame (46 days from date of completion of the unit), the Director reserves the right to submit a failing grade.

Student's

Signature: \_\_\_\_\_ Date: \_\_\_\_\_