Application for Admission

Master of Arts in Pastoral Ministry Oklahoma City Cohort



MISSION STATEMENT

Impelled by the Catholic faith and the Dominican mission, Aquinas Institute of Theology educates men and women to preach, to teach, to minister, and to lead.

VISION STATEMENT

Aquinas Institute of Theology envisions the hope-filled participation of the faithful in the Church. We are a Roman Catholic graduate school of theology and ministry animated by an eight-hundred-year Dominican tradition of study in the pursuit of truth. We are a community of scholars and ministers striving to witness to the Gospel of Jesus Christ as we pursue theology for the life of the Church and the world.

We commit our gifts in service to the Church and world as a center for:

- scholarship and theological reflection;
- collaborative lay, religious, and ordained ministry;
- initial formation for the Dominican friars of the Province of St. Albert the Great and for other religious communities;
- preaching education;
- leaders stewarding the mission of Catholic institutions;
- adult faith formation.

As a community we seek to be transformed by a spirit of holiness and by faithful engagement with the living tradition of the Church. We eagerly invite others to share our vision and mission.

In a suffering world we believe that God's Word is alive and active. In response we say, "Here we are, God, send us."

APPLICATION DETAILS

A completed application for admission to Aquinas Institute of Theology is comprised of Part I and Part II.

- Part I includes the application form, application fee, transcripts, three letters of recommendation, MAT results, and an interview with the program director.
- Part II requires you to write an essay.

PRIORITY DEADLINES FOR APPLICATION FOR ADMISSION

- June 15, 2013 for Fall 2013 Cohort beginning August 25, 2013
- Late applications will be considered if openings remain in the cohort.

All materials should be forwarded to:

Sr. Diane Koorie, RSM, Director Office of Pastoral Ministry Archdiocese of Oklahoma City PO Box 32180 Oklahoma City, OK 73123-0380

DKoorie@ArchOKC.org

Phone: 405.721.4208 Fax: 405.721.5210

1



PART I

Please submit:

- 1. A completed Application for Graduate Admissions
- 2. Non-refundable application fee of \$50 Payable to Aquinas Institute of Theology
- 3. Official transcripts of all undergraduate and graduate coursework either sent directly from the institution or included in a sealed envelope with registrar's signature across the seal (request form included for your convenience).
- 4. Three letters of recommendation (forms included for your convenience):
 - At least one letter from each of the three reference areas: academic, ministerial and personal reference. These should be sent directly from the recommender or included in a sealed envelope with recommender's signature across the seal.
 - APPLICANTS FROM RELIGIOUS ORDERS: One of these letters should be from your religious superior.

5. Results of the Miller Analogies Test or Graduate Record Examination:

- Those degree seeking students that have studied theology at the graduate level or have a post baccalaureate degree in theology are exempt.
- Those degree seeking students that have a post baccalaureate degree in another area of concentration can request that this test be waived (see page 4 of this application).
- GRE test scores will be accepted if taken within the past 7 years.

6. Interview

Applicants are asked to schedule an interview with the program director, Sr. Diane Koorie, RSM. For applicants from out of town this interview may be done by phone.

7. International Applicants

- Proficiency in the English language is required. If English is not your primary language, a TOEFL certificate of proficiency in English should be sent to the Director of Admissions. All four parts of the computer-based test are preferred. When taking the paper-based test, include the Test of Written English (TWE). Computer-based TOEFL score must be 213; paper-based score must be 550. The TOEFL iBT score must be 79/80.
- Those who take the TOEFL need not take the MAT or GRE.
- International students must provide evidence of financial support for the duration of their studies in accord with U.S. Immigration Regulations. Please contact the director of admissions for a financial support verification form.

PART II

Written essay

1. Personal Assessment.

The Personal Assessment is an important part of your application for admissions to Aquinas Institute of Theology. It should not exceed 1,000 words. Use the essay to

- Articulate your vocational/ministerial goals, intellectual and pastoral interests,
- Assess your personal strengths and weaknesses for theology and ministry,
- Note theological and ministerial questions that spark your interest and may offer insight into your reasons for applying to Aquinas Institute of Theology.

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PERSONAL INFORMATION

Title:							
Name Last Name (Surname)		Maiden	Maiden		First		
Permanent Addre	ess	Street		City	State	Zip	
Mailing Address	(if different from above)	Street		City	State	Zip	
Telephone: Hor	me ()	Work ()	Cell ()		
Email	Social Security N			umber (Your social security number will be kept confidential.)			
I wish to enroll a		oral Ministry (MAPM)	– Cohort 2013		A future coh	ort	
How do you plan	n to finance your educatio	on?					
I need financial a	id applications for:	Federal/Stafford Loan	S				
Have you applied	l to Aquinas Institute of	Theology previously?	No Yes,	when?			
Please check all (The information in this	I that apply: section is collected for statistical pur	poses and will not be used in dete	rmining your eligibility	for admission. Informat	ion provided abou	t ethnicity is voluntar	
Non-Resident Alien		Asian					
Black or African American		Hispanic	Hispanic American Indian or Alaskan Nat		n Native		
White		Further Self	-Identification				
Please check all	I that apply:						
Female	Male	Married	Single		Lay		
Priest	Seminarian	Minister	Vowed Ro	eligious	Ordained	Deacon	
Place of Birth Date of		Date of Birth	Сс	Country of Citizenship			
Religious Denom	nination						
Parish/Congrega	tion		Diocese				
Ordained? N	No Yes: Date of Ord	ination	Place				
For Clergy: Pleas	e indicate your diocese/o	order/synod, etc.					
Spouse's Name (if applicable)						



If you are not a citizen of	the United States, what ty	pe of visa will you have	at the beginning of the semester	?	
F-1 Student Visa	R-1 Religious Visa	B Visitor Visa	Permanent Resident	Other	
Alien Registration Numb	er				
INTERNATIONAL APPL	ICANTS:				
Is English your first langu	nage? Yes No				
If no, then please state yo	our first language:				
TOEFL Score	(This score is conside	ered unofficial until score is se	ent directly by the testing center.)		
			is score is considered unofficial until sc nstitutional number 2110)	ore is sent directly by	
Date Taken:	Γaken: Scheduled Date:				
hereby submit suppo	rting transcript. L BACKGROUN		reate degree from an accredited	institution and	
College/Univ	ersity	Field of Study	Dates of Enrollment	Degree	
	г/Profession				
Place of Er	nployment	Dates	Positio	n	



COMPUTER EQUIPMENT, INTERNET ACCESS, AND PROFICIENCY

Since the program is Internet-based, all participants must have sufficient equipment and computer skills to complete the online portion of the courses. This means, at a minimum, that you have a Pentium PC or Macintosh multimedia computer, Internet access (a second or dedicated line is strongly recommended) and solid familiarity with the use of an Internet browser and a recent version of MS-Word. In your own words, tell us the extent to which you presently meet these requirements.

REFERENCES

Signature

Name Occupation Address Email City State Zip Phone This letter of recommendation is: Ministerial Personal Other Academic Name Occupation Address Email Phone City State Zip This letter of recommendation is: Academic Ministerial Personal Other Occupation Name Address Email Phone City State Zip This letter of recommendation is: Academic Ministerial Personal Other

Individuals who will be writing letters of recommendation for you:

Date

INFORMATIONAL DATA



In order to assess our communication methods, we would appreciate your response to the following questions: How did you first learn about Aquinas Institute of Theology? Personal contact: Aquinas Alum Pastor Other Aquinas Student Aquinas Professor Advertisement: National Catholic Reporter America Commonweal Christian Century Diocesan Paper Parish Bulletin Radio Other **Website:** Aquinas Website Other Website(s) Search Engine: Phrase used to search: **Publication:** Aquinas Newsletter or Magazine Aquinas Brochure Other Workshop/Seminar: Other - please specify: Which of the following prompted you to apply to Aquinas Institute of Theology? Please indicate all that pertain. Aquinas admissions staff Name: Aquinas program director or faculty Name: An alumna/alumnus of Aquinas Institute Name: A friend or associate (non-alumni) Name: Priest, sister, layperson in pastoral ministry Name: A campus visit Affordability Program format Reputation of Aquinas Institute of Theology Mailing I received from Aquinas Someone else's reputation/referral Name:

Name:

Name:

Please offer other input that may be helpful for us in this context. Thank you.

Faculty member of another school

Other:

Endorsement by bishop/superior/pastor



<u>Submit tor</u> Sr. Diane Koorie, RSM Director, Office of Pastoral Ministry Archdiocesan Pastoral Center PO Box 32180 Oklahoma City, OK 73123 Phone 405.721.4208 Fax 405.721.5210

TRANSCRIPT REQUEST

Date	
Dear Registrar:	
Please send the transcript of:	
F. W	
Full Legal Name	
Former or Maiden Name:	
Current Address	
City State	Zip
Social Security Number	Date of Birth
Year(s) graduated/attended	Degree Program
Please mail 1 (one) official copy immediately	to:
Sr. Diane Koorie, RSM Director,	
Office of Pastoral Ministry Archdiocesan Pastora	l Center
PO Box 32180	
Oklahoma City, OK 73123	
Please find enclosed the fee of	for the transcript request.
Purpose of the transcript request is for further ed	lucation.
Signed by	Date
Phone (if needed for clarification)	
O J many	