



APPLYING FOR FINANCIAL AID

Please note that financial aid reward packages are **NOT** renewed automatically from year to year. You must reapply every year. Aquinas does **NOT** guarantee that you will receive at least the same amount or greater than what was previously offered. Please call 314.256.8806 if you have questions.

1. Attached are three forms to be completed; each of the bulleted items below are also hyperlinked for your convenience.
 - [Application For Financial Aid.doc](#) (in MS-Word format with fillable fields)
 - [Aid Applicant's Financial Profile Worksheet.doc](#) (also in MS-Word format with fillable fields)
 - Budget Worksheet.xls
2. This streamlined process will allow you to save completed forms onto your hard drive. Saving them on your hard-drive means you can use these forms again next year and just update with new and correct information!
3. Please email completed forms as attachments to finaid@ai.edu. Once you email the forms to Aquinas, we will deem them legally signed and certified by you that ***“all the information you have provided in the completed forms is true and complete to the best of your knowledge.”***
4. Lastly, do not forget to complete (for new students) or update (for current students) the **Free Application for Federal Student Aid (FAFSA)** online at www.FAFSA.ed.gov. Aquinas Institute of Theology's Title IV School Code is **G01632** (0 is the number zero).

5. If you are taking out a loan for the very first time, go to <http://studentloans.gov/myDirectLoan/index.action>. to get a pin number and sign a Master Promissory Note (MPN) with them.
6. If you are taking out additional loans, you will need to renew your Master Promissory Note at <http://studentloans.gov/myDirectLoan/index.action>.
7. Please use this checklist to make sure that you have submitted all required documentation:
 - Application for Financial Aid
 - Aid Applicant's Financial Profile Worksheet
 - Budget Worksheet
 - FAFSA
 - If DMin student, you must also submit a letter from a competent ecclesial authority endorsing your participation in the program, stating the reasons why sponsoring church or congregational funds are not available or not sufficient to support the academic endeavors of the applicant.

Please do not hesitate to call 314.256.8806 if you have questions.