



23 SOUTH SPRING AVENUE  
 ST. LOUIS, MISSOURI 63108  
 PHONE: 314.256.8800  
 FAX: 314.256.8888  
 WEB: WWW.AI.EDU

## APPLICATION PROCESS

Electronic submission of all application materials is preferred. Materials should be submitted to:

**Admissions Office**  
 admissions@ai.edu

23 South Spring Avenue  
 St. Louis, MO 63108

**PRIORITY DEADLINES**      March 15 for Fall Semester /November 15 for Spring Semester

**International Applicants** - Please see our website for requirements regarding:

- Proficiency in the English language
- International transcript verification and translation
- Evidence of financial support documentation

### **PART I - *Please submit:***

**1. A completed Application for Graduate Admissions**

**2. Non-refundable application fee of \$50**

**3. Official transcripts** from schools where any undergraduate and graduate degrees have been completed. These must be sent directly from the institution (electronic submission accepted) or included in a sealed envelope with registrar’s signature across the seal.

International applicants please see special requirements below.

**4. Three letters of recommendation** (forms attached electronically for your convenience):

- At least one letter from each of three reference areas: academic, ministerial, personal. These should be sent directly by the recommender or included in a sealed envelope with recommender’s signature across the seal. (NOTE: Only one letter is required for those not in a degree or certificate program.)
  - APPLICANTS to the GRADUATE CERTIFICATE program in SPIRITUAL DIRECTION: one of these letters should be from your spiritual direction.
  - APPLICANTS for the MA in HEALTH CARE MISSION: Letters should come from colleagues, supervisors, or religious leaders familiar with your experience and leadership potential in Catholic Health Care.
  - APPLICANTS from RELIGIOUS ORDERS: One of these letters must be from your religious superior or current formation director.

## 5. Results of the Miller Analogies Test *or* Graduate Record Examination

Tests may be waived for students with an undergraduate degree in theology or religious studies or for students with a post-baccalaureate degree. See page 5 of application form for testing instructions or request for waiver. This test is not required for non-degree and for international students.

## 6. Interview

Applicants are asked to schedule an interview with the admissions director.

- For applicants from out of town this interview may be done by phone.
- For the MA in Health Care Mission program this interview is with the director of the program: Sr. Jean deBlois, CSJ – 314.256.8874 or deBlois@ai.edu.

## PART II – *Written essays* (Applicants for the **MA-HCM** skip to #3 below.)

### 1. **Personal Assessment** – *This essay is required only for those enrolling a degree or certificate program, except MA-HCM.*

The Personal Assessment is an important part of your application for admissions to Aquinas Institute of Theology. It should not exceed 1,000 words. Use the essay to

- Articulate your vocational goals, intellectual and pastoral interests,
- Assess your personal strengths and weaknesses for theology and ministry,
- Note theological and ministerial questions that spark your interest and may offer insight into your reasons for applying to Aquinas Institute of Theology.

### 2. **A Reflection Paper** on one of the quotations presented below that have been taken from “Wellspring of Hope,” a chapter in *Sing a New Song* (Templegate, 1999), by Fr. Timothy Radcliffe, O.P. This reflection should be no longer than 700-words. This essay is required of all applicants (except MA-HCM).

Please select any one of the following quotes:

- a. “Study is a way to holiness, which opens our hearts and minds to each other, builds community and forms us as those who confidently proclaim the coming of the Kingdom.” (page 54)
- b. “The intellectual discipline of our study has this ultimate purpose, to bring us to this moment of conversion when our false images of God are destroyed so that we may draw near to the mystery.” (page 64)
- c. “We can never say an illuminating word about God unless we do theology differently, uncompetitively and with reverence. One cannot do theology alone.” (page 70)

Your reflection should address the following questions:

- What does this quote mean to you?
- What do you find challenging about this quote?
- What do you find comforting?
- What can this quote mean in your community and/or ministerial context?

### 3. **MA in Health Care Mission applicants only**: a 1,000 word essay explaining why you are interested in this program and why you believe theological education is important to the future of Catholic health ministry. In addition, explain how you see participation in this program affecting your career goals.

### 4. **Graduate Certificate in Spiritual Direction applicants**: please ask for the additional 1-page list of questions pertaining to this program.



# PERSONAL & DEMOGRAPHIC INFORMATION

Name *Title Last Name (Surname Maiden First Middle Initial)*

Permanent Address *Street City State Zip*

Mailing Address (if different from above) *Street City State Zip*

Telephone: Home ( ) Work ( ) Cell ( )

Email Social Security Number *(Your social security number will be kept confidential.)*

Date of Birth Place of Birth Country of Citizenship

**Please check all that apply:**

- Female Male Married Single
Priest Seminarian Minister Vowed Religious Lay

Spouse's Name (if applicable)

Religious Denomination Parish/Congregation Diocese

Ordained? No Yes: Date of Ordination Place

For Clergy: Please indicate your diocese/order/synod, etc.

**Please check one:**

*(The information in this section is collected for statistical purposes and will not be used in determining your eligibility for admission. Information provided about ethnicity is voluntary.)*

- Asian or Pacific Islander American Indian or Alaskan Native Black Non-Hispanic
Non-Resident Alien Hispanic White Non-Hispanic
Further Self-Identification

# INTERNATIONAL APPLICANTS

If you are not a citizen of the United States, what type of visa will you have at the beginning of the semester?

- F-1 Student Visa R-1 Religious Visa B Visitor Visa Permanent Resident Other

Alien Registration Number

Please see Aquinas Institute website (www.ai.edu) for TOEFL or IELTS language testing and international transcript verification requirements.



## ACADEMIC PROGRAM

Have you applied to Aquinas Institute of Theology previously?      No      Yes, when?

Semester you plan to begin studies at Aquinas Institute:      Fall      Spring      Summer      Year:

I plan to attend      part-time      full-time basis.

(Full-time enrollment requires 12 credit hours on campus for the M.Div. & MAPS programs; 9 credit hours for the MA program. All doctoral students are considered full time enrollees. All online-hybrid students are part-time students.)

### I wish to enroll in the following program:

#### Master’s Degree

Master of Arts in Theology - *select one:*      on campus      online-hybrid

Master of Arts in Pastoral Studies - *select one:*      on campus      online-hybrid

Master of Arts in Pastoral Studies/Catechesis of the Good Shepherd  
*select one:*      on campus      online-hybrid cohort – Cohort Year:

Dual Master of Arts in Pastoral Studies/Master of Social Work  
(requires concurrent application to St. Louis University School of Social Work)

Master of Divinity

Dual Master of Divinity/Master of Arts in Theology

Master of Arts in Health Care Mission – Cohort Year:

Dual Master of Arts in Theology/Ph.D. in Health Care Ethics  
(requires concurrent application to St. Louis University School of Health Care Ethics)

#### Graduate Certificate

Spiritual Direction

*select one:*

on campus

online-hybrid

Biblical Studies

Pastoral Care

Thomistic Studies

#### Non-Degree Study

*select one:*

on campus

online-hybrid

### Finances

How do you expect to finance your education?

I also wish to apply for:      Aquinas Institute Financial Aid      A Federal Student Loan      Veterans Benefits

\*Contact the Admissions Office for information on financial aid, scholarship, and loans: 314.256.8806 or 800.977.3869

### Testing Information

**MAT/GRE Scores** *Test scores must be sent directly from the testing center. The MAT institutional code for Aquinas Institute is 2110. The normal minimum score required by Aquinas Institute is the 50<sup>th</sup> percentile.*

*Non-degree and international students are not required to take the MAT.*

Date taken:

Date scheduled:

I request a waiver from the MAT because (supporting transcripts will be required):

My undergraduate degree is in theology/religious studies.

I have earned a post-baccalaureate degree from an accredited institution.

## FOR ALL ONLINE-HYBRID APPLICANTS:

### COMPUTER EQUIPMENT, INTERNET ACCESS, AND PROFICIENCY

Since online-hybrid programs are Internet-based, all participants must have sufficient equipment and computer skills to complete the online portion of the courses. This means, at a minimum, that you have a Pentium PC or Macintosh multimedia computer, Internet access (a second or dedicated line is strongly recommended), a solid familiarity with the use of an Internet browser, and a recent version of MS-Word.

In your own words, tell us the extent to which you presently meet these requirements.

### LIBRARY ACCESS

Please list the universities or theological libraries available in your area:

### FOR CGS APPLICANTS ONLY:

If you have previously taken formation courses in the *Catechesis of the Good Shepherd*, please give information concerning the course level, location, dates, and formation leaders:



# EDUCATIONAL BACKGROUND

## Degrees Previously Obtained

College/University	Field of Study	Dates of Enrollment	Degree
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# EMPLOYMENT

Place of Employment	Date	Position
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**REFERENCES** – Please list the individuals who will be writing letters of recommendation for you. At least one letter from each of three reference areas: academic, ministerial, personal. \*Applicants for the MA in Health Care Mission: Letters should come from colleagues, supervisors, or religious leaders familiar with your experience and leadership potential in Catholic Health Care.

1) Name

Address				Email
City	State	Zip	Phone	
This letter of recommendation is:	Academic	Ministerial	Personal	Other

2) Name

Address				Email
City	State	Zip	Phone	
This letter of recommendation is:	Academic	Ministerial	Personal	Other

3) Name

Address				Email
City	State	Zip	Phone	
This letter of recommendation is:	Academic	Ministerial	Personal	Other

Signature

Date



## RECRUITMENT DATA

In order to assess our communication methods, we would appreciate your response to the following questions:

### How did you first learn about Aquinas Institute of Theology?

**Personal contact:** Aquinas Alum    Aquinas Student    Aquinas Professor    Pastor    Other

**Advertisement:** National publication:  
Aquinas brochure  
Diocesan Newspaper: (arch) diocese:  
Parish Bulletin: name of parish:  
Other:

**Website:** Aquinas Website    Other Website(s):  
Search Engine: *Phrase used to search:*

**Workshop/Seminar:**

**Other - please specify:**

### Which of the following prompted you to apply to Aquinas Institute of Theology?

Please indicate all that pertain.

Aquinas admissions staff                      Name:

Aquinas program director or faculty      Name:

An alumnus of Aquinas Institute            Name:

A friend or associate (non-alumni)        Name:

Priest, sister, layperson in pastoral ministry      Name:

A campus visit

Affordability

Program format

Reputation of Aquinas Institute of Theology

Mailing I received from Aquinas

Someone else's referral                      Name:

Faculty member of another school        Name:

Endorsement by bishop/superior/pastor      Name:

Other:

Please offer other input that may be helpful for us in this context. Thank you.