LETTER OF RECOMMENDATION

Aquinas INSTITUTE OF THEOLOGY

Master of Arts in Pastoral Ministry
Oklahoma City Cohort

Submit to: Sr. Diane Koorie, RSM Director,
Office of Pastoral Ministry Archdiocesan Pastoral Center
PO Box 32180
Oklahoma City, OK 73123
Phone 405.721.4208 Fax 405.721.5210

To Be Filled in by the Applicant

Applicant's Name _____

Name of Person to Make Recommendation: _____ is being asked to make an assessment of the applicant as a(n): ☐Academic ☐ Ministerial ☐ Personal ☐Other _____reference.

Waiver: I hereby waive my right to examine at any future time this Letter of Recommendation, which I understand will become part of my Admission File at Aquinas Institute.

_____ _____
Signature of Applicant *Date*

THE APPLICANT IS FREE TO SIGN OR NOT TO SIGN THIS WAIVER. If the waiver is not signed, Aquinas Institute must make the recommendation available to the applicant upon proper written request.

To Be Completed by the Person Recommending the Applicant

The above-named person is applying for admission to Aquinas Institute of Theology, a graduate school of theology and ministry. We request your candid appraisal of the applicant's capacity for graduate theological and ministerial education. After completing the form you may either mail it directly to the admissions office or return the letter in a sealed envelope, with your signature over the back flap, to the applicant so they can submit it with their application. (NOTE: If the waiver has not been signed by the applicant, you should not consider this recommendation to be confidential.)

1. How long have you known the applicant?

2. What is your relationship to the applicant?

3. Please check the boxes to indicate your assessment of the applicant's:

	1 (BELOW)	2	3 (AVERAGE)	4	5 (ABOVE)	NOT OBSERVED
Moral Character						
Emotional Maturity						
Leadership Capacity						
Work Habits						
Study Habits						
Intellectual Curiosity						
Demonstrates Self-Reflection						
Humble and Open to Other Points of View						
Able to Listen						
Qualified to Complete a Graduate Degree						

4. What is your overall assessment of the applicant's ability to work collaboratively with others?

5. What is your overall assessment of the applicant's ability to make meaningful connections between theological ideas and concrete life situations?

Is there something else you would like to share about this candidate? *(Please attach on a separate piece of paper.)*

I highly recommend recommend recommend with reservation do not recommend the above candidate graduate theological studies at Aquinas Institute of Theology. *(Please attach reasons for reservations or not recommending.)*

Signature of Person Recommending the Applicant *Date*

Complete Mailing Address *Phone Number*

Submit via Email Button **Print Button**